

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 13 April 2015 in Guilden Sutton Village Hall on the rising of the Annual Parish Meeting.

Chairman: Cllr M S J Roberts.

Present: Cllrs A Davis, D Fisher, W Moulton, P M Paterson, M S J Roberts.

1 Procedural matters.

(a) Declarations of interest. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

Cllr M S J Roberts declared a prejudicial interest in the following planning application and indicated he would leave the room.

Proposed first floor extension to side
10 Cinder Close Guilden Sutton Chester Cheshire CH3 7EP
Ref. No: 15/01025/FUL | Received: Wed 11 Mar 2015 | Status: Pending.

(b) Apologies. Cllrs I Brown, D Hughes, S Ringstead.

(c) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 2 March 2015. The minutes of the ordinary meeting of the Council held on Monday 2 March 2015 were proposed by Cllr Paterson, seconded by Cllr Moulton and agreed.

(d) Code of Conduct. There was nothing further to report at this stage.

(e) Dates of future meetings: Mondays 13 April, 11 May (TBC), 1 June, 13 July, 7 September, 5 October, 2 November and 7 December 2015.

The Clerk informed of conflicting advice as to when the Annual Meeting of the new Council might be held depending on whether or not Sunday 10 May was a qualifying day within the required four day period for new Members to take office. The advice of the National Association of Local Councils was that it was not and therefore a meeting could not be held prior to Tuesday 12 May when it was understood the hall was not available. It was agreed the possibility of the Annual Meeting taking place on Monday 18 May 2015 should be investigated although it was recognised this would result in a tight timetable for papers for the June meeting to be prepared.

(f) Late information report 13 April 2015. The late information report for the current meeting was received and noted.

(g) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be assessed by the Clerk at the request of Cllr Paterson pending a review by the Council as to arrangements for its handling.

(h) E circulation of Agendas. Further to the Clerk reporting a successful application submitted by a Parish Council under the Sustainable Communities Act empowering Parish and Town Councils to circulate agendas electronically if desired by the council, the issue was in the hands of the Audit Group which would also consider the provision of tablets should a migration to paperless business be considered to be desirable.

Action: Audit Group.

(i) Parish election 7 May 2015. It was noted there would be a contested election as nine nominations had been received comprising the present Council and Mr J Dale, Post Office Cottage, Guilden Sutton Lane. The Clerk confirmed Members' nomination forms had been accepted by election officers.

Members were asked to note the borough council had issued a reminder that the day and time for the withdrawal of any nominations was now the same as the deadline for the submission of nominations which had been 4pm on Thursday 9 April 2015. This was a change from previous elections and meant it was not possible for a nomination to be withdrawn if it was subsequently found there were more candidates than seats and a prospective candidate was willing to stand down to avoid a contested election.

Under new arrangements introduced by the borough council there would for the first time be a partial cost recovery in the region of £1,100.

The Clerk advised the count was due to take place at 2pm on Saturday 9 May, 2015 in Chester and confirmed Election Notices had been posted on all notice boards and displayed in the Post Office and on the web site. **Action: Noted.**

(j) Audit Group. The Clerk indicated he would recommend to the Annual Meeting of the Council that the Group should be renamed the Audit and Governance Group to reflect the wider issues the group was being asked to consider.

2 Community engagement.

(a) Public speaking time. There were no public speakers.

(b) Visiting Members/Officers.

The Clerk informed he was to meet the Area Engineer to discuss further outstanding issues to those raised at the previous meeting. **Action: The Clerk.**

(c) Report of surgery held on Saturday 28 February 2015. Cllr Paterson kindly informed no issues had arisen.

(d) Report of surgery held on Saturday 28 March 2015. Cllrs Roberts and Hughes had presided. Cllr Roberts reported.

(e) Surgery to be held on 2 May 2015. Cllrs Moulton and Davis kindly indicated.

(f) Parish Council drop ins. There was nothing further to report at this stage.

(g) Twitter. There was nothing further to report at this stage.

3 Planning.

Single storey rear extension, vehicular access and drive
5 Orchard Croft Guilden Sutton Chester Cheshire CH3 7SL
Ref. No: 15/01326/FUL | Received: Mon 30 Mar 2015 | Status: Pending NEW APPLICATION.
Members would indicate.

Erection of three dwellings
Chester House Hare Lane Chester Cheshire CH3 7ED
Ref. No: 15/01299/FUL | Received: Fri 27 Mar 2015 | Status: Pending. NEW APPLICATION.
Members would indicate.

Variation of condition 2 on application 13/05410/FUL to allow amendments to driveways and boundary treatments

Land Adjacent To Treetops School Lane Guilden Sutton Chester
Ref. No: 15/01196/S73 | Received: Mon 23 Mar 2015 | Status: Pending. NEW APPLICATION.

Cllrs Fisher, Ringstead.

Cllr Fisher informed the variation would involve changes to boundary treatments and driveways. He recommended that no objection should be raised. **Action: Agreed.**

Two Storey Side Extension
16 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 15/01138/FUL | Received: Thu 19 Mar 2015 | Status: Pending. NEW APPLICATION

Cllrs Fisher, Ringstead.

No objection.

Non-Material Amendment to planning application 14/03619/FUL
84 Oaklands Guilden Sutton Chester Cheshire CH3 7HG
Ref. No: 15/01087/NMA | Received: Mon 16 Mar 2015 | Status: Pending. NEW APPLICATION
For information only.

Proposed first floor extension to side
10 Cinder Close Guilden Sutton Chester Cheshire CH3 7EP
Ref. No: 15/01025/FUL | Received: Wed 11 Mar 2015 | Status: Pending. NEW APPLICATION.

Cllrs Paterson, Brown.

Cllr Paterson reported and recommended there should be no objection. A Member suggested that nonetheless it may be considered the new build would take the property to its physical limit. This was agreed.

The following response would be made:

The Council has no objection but believes the further extension may take the property to its physical limit.

Two storey side extension and porch
8 Arrowcroft Road Guilden Sutton Chester Cheshire CH3 7ES
Ref. No: 15/00694/FUL | Received: Wed 18 Feb 2015 | Status: Pending. New applications

Cllrs Hughes, Davis.

No objection but LPA advised of concerns as to construction traffic on the narrow road which is a principal access to the primary school.

Oak tree - reduce crown to manage size.
8 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 15/00084/TPO | Received: Mon 12 Jan 2015 | Status: Application permitted. NEW DECISION.
For information only.

Erection of a Performance Centre (Class D2)
Chester Rugby Union Football Club Hare Lane Chester Cheshire CH3 7DB
Ref. No: 14/05366/FUL | Validated: Wed 07 Jan 2015 | Status: Pending consideration.

The Clerk.

Members were reminded the Clerk had elicited information from both the Agent and the Applicant re the traffic impacts of this proposal which was independent of the club. The building would not be 'open' as in the case of a fitness centre and those using it and their coaching staff would attend at predetermined times. No more than 10 cars were expected to be present at any one time. The decision was awaited.

Single storey extension to side and rear
52 Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EY
Ref. No: 14/05173/FUL | Validated: Tue 09 Dec 2014 | Status: Planning permission.

Cllrs Paterson/Fisher.

No objection.

Proposed demolition of existing single storey extension and erection of part two storey rear extension and single storey rear extension including alterations to the existing garage roof to create a pitched roof.
Ashley House Hare Lane Chester Cheshire CH3 7ED
Ref. No: 14/04682/FUL | Validated: Wed 05 Nov 2014 | Status: Application permitted..

Cllrs Fisher/Ringstead.

No objection.

14/03407/DIS | Discharge of conditions 3 (material), 4 (affordable housing), 5 (landscape layout), 6 (landscape management plan) and 10 (parking details) on permission 13/05410/FUL | Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire. Application permitted.

The Clerk.

Objection.

Members were reminded those wishing to register for rental properties should contact Trust Home Choice by phoning 0300 123 2442 Option 1 or online www.trusthomechoice.co.uk and those with an interest in shared ownership should contact Adactus on 0300 111 1133, info@adactushousing.co.uk. It was understood the new properties were attracting interest.

Residential development of 17 affordable dwellings and associated vehicular access to School Lane.
Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire.
Ref. No: 13/05410/FUL | Validated: Fri 20 Dec 2013 | Status: Planning permission.

Cllrs Moulton, Hughes.

Objection

Residential development of 9 dwellings (demolition of existing buildings) | The Wood Farm School Lane
Guilden Sutton Chester Cheshire CH3 7ET

Ref. No: 13/04057/FUL | Validated: Tue 17 Sep 2013 | Status: Application permitted.

Cllrs Fisher, Moulton.

No objection.

(b) Development control process. (i) e notifications. There was nothing further to report at this stage.

(c) Community planning.

(i) Parish Plan. There was nothing further to report at this stage further to Cllr Paterson reporting an overlap had been identified between the implementation group and the steering group for the Neighbourhood Plan. As a result it had been agreed the implementation group should only meet on a sixth monthly basis.

(ii) Neighbourhood Plan. Cllr Paterson reported further. The Council was aware of the possibility it would be necessary to agree the Plan should reflect the boundaries of the enlarged parish which had taken effect from 1 April 2015. An item would appear in a future issue of the newsletter. **Action: The Clerk.**

(iii) Bird in Hand Support Group. There was nothing further to report at this stage.

(iv) Affordable housing policy. There was nothing further to report at this stage.

(d) Strategic Planning.

(i) Publication Local Plan. There was now nothing further to report following the adoption of the Local Plan by the Borough Council.

(ii) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues Consultation.

The Council noted the following from the borough council:

Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies – Local Service Centre Consultation

Cheshire West and Chester Council are preparing the evidence base to inform the production of the Local Plan (Part Two) Land Allocations and Detailed Policies. A key part in the preparation of the Part Two Plan is the identification of local service centres.

Parish councils were sent a services and facilities questionnaire in October 2014. Responses have been used to inform the production of a Local Service Centre Background Paper which will be subject to this consultation. We are keen to continually engage with parish councils as we progress with the identification of local services centres and the requirement to engage with parish councils was also a specific recommendation by Council Members at the Local Development Framework Panel on 26th January 2015.

We are seeking views from parish councils specifically on whether you consider that settlements within your parish should be local service centres and feedback on the questions posed within the Local Service Centre Background Paper. This paper sets out the Council's proposed methodology to identify the local service centres and asks a series of consultation questions in relation to options for assessing and selecting the list of local service centres.

Your comments will inform the development of the evidence base to support the preparation of the Local Plan (Part Two).

Responses should be returned to Planning Policy by Friday 24th April 2015. If changes in your area due to the Community Governance Review mean that you will not be able to respond by this date, please contact me to agree a later response date.

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The document can be viewed and comments submitted:

Online via http://consult.cheshirewestandchester.gov.uk/portal/cwc_ldf/cw_lp_part_two/ev_base/lsc_2015

Emailed to spatialplanning@cheshirewestandchester.gov.uk or

Sent in writing to the following address:

Planning Policy
Cheshire West and Chester Council
4 Civic Way
Ellesmere Port
Cheshire
CH65 0BE

A copy of the consultation document will be made available in all of the Council's customer service centres as well as the borough's libraries during normal opening hours.

Charlotte Aspinall
Senior Planning Officer – Planning Policy

The Clerk recommended a later response date should be sought to allow for changes to the area of the parish arising from the governance review **Action: Agreed.**

(iii) Cheshire West and Chester Council survey of village facilities/possible sites for future development. There was nothing further to report at this stage. **Cllr Paterson/The Clerk.**

(iv) Chester Green Belt. There was nothing further to report at this stage to that minuted above.

4 Quality Council issues.

(a) Training. ChALC 2015 Training Schedule. Members would indicate should they wish to attend any training in this schedule. **Action: All Members.**

(b) Standing Orders review. There was nothing further to report at this stage.

(c) Local Council Award Scheme. The Clerk informed of the receipt of the certificate.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage.

(b) Improvement scheme. Members remained of the view that a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works completed by the grounds maintenance contractor was being kept under review. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the warden would inspect although the advice was no action was required at present. **Action: Cllr Brown.**

(e) Noticeboard. The Clerk informed of the deteriorating condition of this notice board. It was agreed estimates should be sought from J Carswell Esq for a refurbishment. **Action: The Clerk.**

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report.

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

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(iii) Further to a Member informing of the encroachment of an adjoining boundary hedge, this was being monitored, particularly as to the effect on the contractor when mowing the field. The suggestion by Cllr Moulton that a letter should be sent to the occupier requesting the hedge should be cut back to the boundary due to the nuisance arising had been progressed by the Clerk. No response had been received. It was agreed the issue should be progressed with the occupier by Cllr Davis and The Clerk. **Action: Cllr Davis/The Clerk.**

(iv) Nets. There is nothing further to report at this stage as to the proposal by the previous grounds maintenance contractor for weighting the base of the nets to assist with grass cutting. The advice of the new contractor would be sought. **Action: The Clerk.**

(v) Inspections. Further to the Council noting that negotiations with Northwich Town Council had resulted in a monthly inspection regime continuing at no greater cost than the previous arrangement with PIMS and that PIMS had kindly withdrawn from 31 March 2015, the Clerk would advise Members of the details in confidence at this stage. **Action: The Clerk.**

The inspector's detailed report for February 2015 was:

Gate not self closing. Possible road safety issue for Children exiting playing field. Amended March 2014

*Slight movement in goal posts. Consider using wedges in ground sockets.
No net pegs on either goal. Secure nets with pegs or remove nets on each occasion after a match /kickaround!*

Small area of pitch reinstatement required in goal mouth. Reinstate

General comments

*No litter or glass seen or remove during inspection
No issues to report other than the goal net have no pegs at all securing them. While nets are unsecured they constitute a trip hazard. You may wish to consider a management plan for this feature to reduce the likelihood of accidents occurring.*

The inspector's detailed report for March 2015 was:

Gate not self closing. Possible road safety issue for Children exiting playing field. Amended March 2014

*Slight movement in goal posts. Consider using wedges in ground sockets.
No net pegs on either goal. Secure nets with pegs or remove nets on each occasion after a match /kickaround!*

Small area of pitch reinstatement required in goal mouth. Reinstate

No plastic sack liner in bin for easy removal of litter. Replace sack to avoid manual handling issues.

General comments:

*No litter or glass seen or remove during inspection
Bin again without plastic sack. Having a sack means litter is quickly removed without having any manual handling issues such as glass or other sharps having to be removed by hand or through use of litter pickers. Last inspection by PI&MS of Guilden Sutton Sites. Hope to restart service in future.*

Action: Noted

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes referring to a possible future upgrade of the system, the Ward Members were aware of the possibility of an approach to their budgets. (b) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (c) Maintenance. Cllr Paterson having indicated that a report and estimates were to be prepared with the possibility of entering into a service agreement, to which there had been no response by Chester Security Systems, a further approach was being made. **Action: The Clerk.**

(ii) Inspections. Further to the Council noting that negotiations with Northwich Town Council had resulted in a monthly inspection regime continuing at no greater cost than the previous arrangement with PIMS and that PIMS had kindly withdrawn from 31 March 2015, the Clerk would advise Members of the details in confidence at this stage. **Action: The Clerk.**

The Inspector's detailed comments for February 2015 were:

Bin half full. Empty

*Moss on surface between metal benches and bow top fence. Remove.
Hedge cuttings present on edge of safer surfacing. Remove*

General comments

*No litter or glass seen or removed during inspection.
Hedge cuttings and moss issues highlighted previously have been resolved since last inspection.*

The Inspector's detailed comments for March 2015 were:

NIL.

General comments:

*No litter or glass seen or removed during inspection.
No new or outstanding issues. Last inspection by PI&MS of Guilden Sutton Sites. Hope to restart service in future.*

Action: Noted.

(iii) Bin emptying. There was nothing further to report at this stage to that minuted above.

(iv) Replacement children's playground. A replacement date would be sought for the official opening. **Cllr Hughes/The Clerk.** The Clerk was also providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

Awards for All, grant. The Clerk invited members to note the following correspondence:

Awards for All – Grant Closed

Dear Mr Norbury,

Thank you for your end of grant report, which I'm pleased to say we have approved.

Your grant agreement has now ended, which means there is nothing further we need you to do in relation to this grant.

We will keep information about your project for seven years from the date of your last monitoring task and we will use this information in line with our Data Protection statement. You can find this on our website, or contact us and we can provide you with details.

Under the terms and conditions of the grant agreement you are also obliged to keep accounts and records which show how the grant was spent, for at least seven years after the grant agreement ends.

You can now apply for further funding from Awards for All but please be aware that the Awards for All programme:

- cannot award more than £10,000 to an organisation in any 12 month period; and*

if your organisations annual income is **more than £30,000** it cannot fund existing activities and repeat or regular events unless it is more than three years, since those activities or events took place, or they have been developed, for example they are going to be run with new beneficiary types or in a new area.

More information about Awards for All and other Big Lottery Fund programmes that may be suitable for your organisation is available on our website www.biglotteryfund.org.uk

Please contact me by email at joanne.mccoll@biglotteryfund.org.uk or phone on 0191 3761685 if you have any questions. We wish you every success in your future work.

Joanne McColl
Funding Officer (Investment)
England Directorate
Big Lottery Fund

Further to Cllr Fisher helpfully informing of an industrial company within Cheshire West which may award grants to any future project should staff reside within the community, further inquiries had been made by the Clerk which had identified the company concerned. **Action: Noted.**

(v) Grounds maintenance issues including boundary hedging.

(c) Public Footpaths.

(i) Restricted Byway no 7. It was not known if the work proposed by the Public Rights of Way Unit to improve drainage in the worst affected areas had been carried out.

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the concerns expressed by the former Public Rights of Way Warden as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. The matter would be revisited by the Clerk with the new warden in due course. **Action: The Clerk.**

(v) Rights of Way Group.

(a) Bank account. The Clerk informed Mr B M Lewin had advised as follows:

The Footpaths account has now been closed and the funds transferred to the PC accounts. A closing statement will be sent to John Beavan who will pass it on to you on receipt.

He advised the statement was awaited. The bank had separately provided a statement that £1312.50 was transferred on 10 March, 2015.

It was noted the wardenship continued to remain vacant until the question of the bank account had been resolved.

(b) Public Rights of Way Warden, resignation. The Clerk was formally thanking Mr B M Lewin, former Public Rights of Way Warden, following his resignation. **Action: The Clerk.**

(vi) Natural England "Paths for Communities" (P4C) scheme. There was nothing to report at this stage, the former Public Rights of Way Warden having been informed.

(vii) Mid Cheshire Footpath Society. There were no action items to report.

(viii) Greenway, Mobility access, Garners Lane. There was nothing further to report at this stage.

(d) Grounds Maintenance. (i) Cheshire West and Chester. There was nothing to report at this stage. (ii) Parish Council contract 2015/16.

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(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members continued to note the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge. Advice would be sought as to the capacity of Northwich Town Council. **Action: The Clerk.**

(f) Fox Cover: Landscaping. There was nothing further to report at this stage.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower meadow. Cllr Moulton requested the Council to revisit this issue, with the possibility of planting on the banks of the Guilden Sutton Lane diversion. The Clerk indicated he would raise the matter with the Area Highways Manager at his forthcoming meeting. **Action: The Clerk.**

(i) Hare Lane beacon. The Clerk invited Members to be aware of a report in a national newspaper as to beacons being lit to mark the 70th anniversary of VE Day on Friday 8 May, 2015 and that both the Clerk to Great Boughton Parish Council, who had been responsible for organising events at the beacon and himself were likely to be detained by election duties. The need for advice as to the operation of the beacon and the organisation of events there was noted. It was agreed this should be pursued with the Clerk to Great Boughton Parish Council. **Action: The Clerk.**

7 Public transport.

(a) Services, general. C27/DB8. Cllr Roberts reported further. Cllr Fisher referred to the usefulness of a recently available app in obtaining public transport information. **Action: Noted.**

(b) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Engineer.

(c) Relocation of Chester Bus Station to Gorse Stacks. There was nothing further to report at this stage.

(d) Rail electrification. Members noted the receipt of correspondence from S Mosley Esq MP re the electrification of the Chester to Warrington and Chester to Stockport railway lines.

8 Highways.

(a) Strategic issues: Chester's Transport Strategy. There was nothing further to report at this stage.

(b) Issues with the highway authority, ownership by Traffic Group. A meeting of the Group was to take place to consider current issues.

(c) Current issues

(i) Community speed management.

(a) SID. There was nothing further to report at this stage.

(b) Community Speed Management guidance. In respect of the Clerk being asked to circulate a 'Community Speed Management' scheme regarding speeding issues produced by Cheshire West and Chester Council, the Traffic Group would consider the guidance and perhaps raise, Guilden Sutton Lane, Station Lane and Wicker Lane. The issue of the A41/Guilden Sutton Lane junction would now be covered by the proposed 50mph limit for the A41. **Action: Traffic Group.**

(c) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes was to discuss this with PC Boulton. **Action: Cllr Hughes.**

(d) Flashing 30s, Station Lane. Members were reminded the Area Engineer had undertaken to arrange for a speed / traffic count to be carried out on Station Lane as soon as practicable and would base his decision for funding on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost.

(e) Speed activated sign, Guilden Sutton Village. Members had previously noted the project was logged on as 2127074 and had been passed to the relevant Engineer. Mr I McNeill had now indicated, as minuted above, that an assessment had justified the provision of a speed activated device in the 30mph limit in the vicinity of Belle Vue Lane.

In the meantime PC Boulton was kindly assisting in determining if the Police would be prepared to provide support which may enable an application to the Police and Crime Commissioner. This would enable a second location to be equipped given the availability of the funding which had now been released. **Action: Welcomed.**

(f) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.**

(g) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The issue remained with the Traffic Group and PC Boulton. The Clerk informed he had responded to further correspondence with Mr Crompton who had welcomed the possibility of a speed activated indicator. **Action: Noted.**

(ii) School parking. Further to Cllr Hughes reporting it had emerged action by the Police was seen as the only option and to PC Boulton being requested to advise, the Chairman reported further.

(iii) Planters. The possibility of a new position being sought for the Guilden Sutton Lane planter on the opposite side of the road where it would be a more appropriate gateway feature had been pursued by the Clerk. A response was awaited. Further to Cllr Moulton referring to the desirability of providing a planter on green space at the junction of Hare Lane and Green Lane, which had transferred to this Council, the borough council had been requested to indicate if it would be in a position to supply this proposed planter.

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) Guilden Sutton Lane: footway drainage. In addition to renewed obstruction of the footway by flooding from the adjacent field which had been reported to the highway authority by the Clerk, reference 4767529, the matter now lay with the Area Engineer as minuted above..

(vi) Parking, Guilden Sutton Lane. Further to that minuted previously following the meeting between the Clerk and the Area Engineer on Monday 25 November 2013 and Cllr Moulton expressing renewed concern as to vehicles parking without lights within the 40mph limit, this remained reported to PC Boulton. There was nothing further to report at this stage.

(vii) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish and to this being raised with the landowner there was nothing further to report at this stage. **Action: Noted.**

(viii) Guilden Sutton Lane, sight lines. Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand caused by overgrowth were understood to be being monitored by the Area Engineer. Overgrowth at the junction of the diversion and the CDS had also been referred.

(ix) Village access for mobility scooters, Porters Hill. The Area Engineer had informed discussions were ongoing related to the dedication of land to facilitate widening. Cllr Fisher advised of his understanding a minimum width of 0.91m would be achieved. **Action: Noted.**

(x) A 41 Speed limit. Further to the receipt of the public notice proposing a 50mph limit on the A41 Ring Road from its junction with the A56 Hoole Roundabout to its junction with the A41/A5115 Whitchurch Road, a distance of approximately 2.33 kilometres, which had been strongly supported, the Clerk advised the Area Highways Engineer had informed the highway authority was in the process of ordering the relevant signage and implementation was imminent.

(xi) Disabled parking bay, Summerfield Road. There was nothing further to report at this stage as to the surgery request for the provision of a disabled parking bay in front of the Summerfield Road shops which had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer. It was noted any bay would be required to comply with the highway authority's specification and would entail the loss of more than one of the present informal parking spaces.

(xii) Sight line, Copple's corner. Further to Cllr Moulton expressing concern at sight lines being obstructed by cars parking on the verge/footway, advice was being sought by the Clerk as to whether this was a matter for the highway authority or the Police. **Action: The Clerk.**

(xiii) Footway, School Lane. Further to Cllr Paterson referring to the unevenness of the footway between Arrowcroft Road and Oaklands (opposite Wood Farm), there was nothing further to report at this stage. The matter had been raised with the highway authority (2127961) and passed to an inspector for action. Cllr Brown having further referred to uneven pavements elsewhere would provide the Clerk with details. **Action: Cllr Brown.**

(xiv) School access footway, rear Orchard Croft. Members had previously noted the substandard surfacing of part of this path towards the school side gate had been referred to the highway authority by the Clerk and had been logged on 2127975 and passed to the relevant Engineer. Extensive areas for machine repairs had been marked. The highway authority had been requested to provide an update on the status of the proposed repairs.

(xv) Moss. Members had noted Cllr Paterson's reference to the amount of moss on footways around the village and the suggestion this might be dealt with by spreading any unused winter grit.

(xvi) Traffic Commissioners and Operator Licensing. Further to the Clerk referring to correspondence received with respect to other Town and Parish Councils which had sought a proposal under the Sustainable Communities Act for Parish and Town Councils to be made statutory consultees on vehicle operator licence applications and renewals this was being supported.

(xvii) Closure, Church Lane. Members noted the following advice received from the highway authority:

Please note the following temporary road closure to enable Scottish Power to carry out cabling works. The works are due to commence on Tuesday 3 March 2015 and are expected to last for four days.

Church Lane Guilden Sutton

There is no diversionary route as this is a cul-de-sac

Access to properties and for emergency vehicles will be maintained.

The contact at Scottish Power is Russ Birch on Tel: 01244653036

The contact at Guilden Sutton is Ian McNeill on Tel: 03001237036

Our reference is TRO/2208

Keith Moores

Technical Officer

Cheshire West and Chester Borough Council

(xviii) Attendance of Area Highways Engineer 2 March 2015.

Further to the issues raised by Members at the March meeting, the Clerk advised the Area Highways Engineer had very promptly reported as follows:

1) *Guilden Sutton Lane – Planter Repositioning – Ref 2129447 – Chris Whittaker – Inspection today due to size of planter moving to other side of road not possible on safety grounds, insufficient room on other verge.*

2) *Guilden Sutton Lane – Uneven Footpath o/s No's 2-4 – Ref 2129448 – Chris Whittaker – Inspection undertaken – job being raised to level surfacing.*

3) *Guilden Sutton Lane – Flooding o/s hairdressers – Ref 2129449 – Chris Whittaker – Inspection today revealed blocked gully as cause order to clean has been raised.*

4) *Guilden Sutton Lane – Damaged Verge o/s No's 72-74 – Ref 2129450 – Bert Sapio*

5) *School Lane – Widening of Footway o/s Newhall Rise – Ref 2129412 – Ian McNeill – Discussions ongoing related to dedication of land to facilitate widening.*

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6) *Guilden Sutton Lane – Flooding of Footway from Hardens Field – Ref 4767529 – Maria Roberts – new investigation required.*

7) *Guilden Sutton Lane – Traffic / Speed Count – Results from last July attached*

8) *Guilden Sutton Area - 5 replacement tree provided by Scottish Power - sites within the village to be suggested.*

The Clerk informed Cllr Hughes had suggested blossom trees: 2 no cherry, 2 no flowering crab trees and 1 no almond tree in the bank to the rear of the parish car park. The Tree Warden would advise the Clerk of the response to be made to the highway authority. **Action: Cllr Brown.**

(d) Lighting.

(i) Faults. Members were asked to continue to report faults to the Clerk for reporting with details.

(ii) Lighting. (i) Heath Bank, Church Lane/Fox Cover steps. Further to the Ward Members very kindly agreeing funding of £1,500 for 2 no bracket lamps, the Council noted that in connection with the proposed bracket in Heath Bank the position remained the Lighting Superintendent had been authorised to progress the installation subject to any increase in the cost beyond £750 being notified in advance. With respect to the proposed bracket in Church Lane, where it had been agreed a change in the circumstances had rendered this fitting unnecessary, the Chairman had pursued an alternative location nearby which had been advised to the Lighting Superintendent. It was understood this was acceptable. **Action: Noted.**

9 Finance:

(i) Income:

Co-operative Bank Current a/c interest 5 March 2015	£	2.40
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Footpath Group Transfer in	£	1312.50
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(ii) Payments

Members noted that in view of the six week interval between the March and April meetings, the following regular payments had been raised on Monday 23 March 2015 with the approval of the Chairman and Vice Chairman.

PIMS Inspection (February)	£	36.00 (inc VAT £6.00)
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NWN Media 2 no Newsletter distribution	£	46.68 (inc VAT £7.78)
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Devaprint Newsletter printing	£	45.00
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Mrs P Blythe Playing field rent April – June 2015	£	160.00
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New payments.

Northwich Town Council Play Area: Jet wash and treat with moss killer	£	264.00 (inc VAT £44.00)
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GetMapping plc Annual renewal	£	33.60 (inc VAT £5.60)
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CWAC Non Domestic Rates Parish car park	£ 0.00 (includes relief of £888.00)
Post Office BR tax	£ 282.20
PIMS Inspection (March)	£ 36.00 (includes VAT £6.00)
Mid Cheshire Footpath Society Subscription 2015/16	£ 8.00
ChALC Good Councillors Guide 4 th edition (4 copies)	£ 4.00
Clerk	
Salary January – March 2015 Lengthsman January – March 2015 13 weeks @ £6.00	£ 1050.55 (net) <u>£ 78.00 (net)</u> £ 1128.55 (net)
Expenses	
Annual expenses	£ 156.00
Telephone	£ 10.00
Postage	£ 2.43
Mileage 59 miles @ 45p	£ 26.55 (includes Mold, Ellesmere Port)
Copies 620 @ 5p	<u>£ 31.00</u> £ 225.98
Mid Cheshire Ftpth Soc Subscription 2015/16	£ 8.00
ChALC Publications	£ 4.00
Proposed by Cllr Moulton Seconded by Cllr Paterson and agreed.	
(c) Balances	
Co-operative Bank Current account 23 March 2015	£21738.43
Scottish Widows no 1 1 January 2015	£20069.66
Scottish Widows no 2 1 January 2015	£ 3405.07

(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, this continued to be monitored.

(e) Report on contingency payments.

Budget:	£ 983.00
Payments:	£ 0.00*

*The Clerk had indicated this report may need correction.

(f) Audit issues.

(i) Audit group. The NALC/SLCC agreed salary scales for 2014 – 2016 were with the group. It was noted a calculation of the Clerk's new salary from 1 January 2015 together with the non consolidated payments was in hand. **Action: Audit Group.**

(ii) External Audit. It was noted the external audit has been set for 29 June 2015. This would require the annual return to be approved at the June meeting of the Council.

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Insurance. The Clerk informed he was in contact with the Council's insurers with respect to the assets transferred from Great Boughton, the value of which had yet to be clarified. The insurers had advised that on the basis of preliminary figures a modest two figure increase in premium would arise which would be waived for 2014/15 should the Council forgo amended documents for which a further £25 administrative charge would also arise. **Action: Noted.**

(i) Clerk's gratuity. The Clerk informed he was progressing the proposed transfers for 2012/13 and 2013/14 calculated as follows:

2012/13.

$8.66\text{hrs pw} \times 11.549 \text{ pr hr} \times 52 \times 3.75\% = \text{£}195.03$

2013/14

$8.66\text{hrs pw} \times 11.665 \text{ pr hr} \times 52 \times 3.75\% = \text{£}196.99$ (total £392.02). **Action: Noted.**

The contribution for 2014/15 would be transferred following finalisation of the Clerk's salary for the same period.

10 Environment Services.

(a) Waste collection and recycling issues. (i) General. There was nothing further to report at this stage.

(b) Environmental issues.

(i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Overgrowth affecting that part of Wicker Lane in the vicinity of the former vicarage where there was no footway and concerns as to the steps from Heath Bank to Guilden Sutton Lane were with the borough council.

(ii) Lengthsman. There was nothing further to report at this stage.

(iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iv) Dog fouling: Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway.

Further to Cllr Paterson referring to a recent borough council initiative enabling fouling to be marked with pink paint (the Clerk advised the council had launched a dog fouling campaign within identified hotspot areas and communities with a dog fouling problem. Pink spray paint was provided to highlight the issue, particularly to offenders, to let them know that someone was watching and to provide warning of the presence of the fouling. A supply had been requested at the suggestion of Cllr Paterson, with the reference number 101002823537 but no response had been received. Subsequently the borough council had published further information as to the availability of the materials to enable action to be taken outside the identified hot spots. This would be pursued. **Action: The Clerk.**

(v) Streetscene. (a) Verge, Church Lane/ Wicker Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane which had been referred to the supervisor there was nothing further to report at this stage.

11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action.

The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(b) Land, Church Lane. There was nothing further to report at this stage.

(c) Hare Lane. There was nothing further to report at this stage.

(d) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson's concerns as to the state of other trees adjacent to the path remained.

(e) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, action had now be taken by the Clerk as minuted above. The matter would be progressed with Cllr Davis who kindly indicated.

(f) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored. (minute 10 (b) refers).

(g) Overgrowth, Heath Bank. There was nothing further to report at this stage.

(h) Visibility, junction Guilden Sutton Lane/Guilden Sutton Lane CDS. Further to Cllr Davis referred to the ongoing concern as to visibility for emerging vehicles being obstructed, this issue was with Area Engineer.

(i) Overgrowth, School Lane. There was nothing further to report at this stage

(j) Basal growth Oaklands. Basal growth on the oaks at the junction with School Lane and Oaklands opposite Wood Farm had been reported at the request of the Chairman. There was nothing further to report at this stage.

(k) Willow, the dell. There was nothing further to report at this stage

(l) Overgrowth 24 Oaklands. There was nothing further to report at this stage

(m) Canopy Porters Hill. There was nothing further to report at this stage as to Cllr Ringstead referring to the presence of dead branches.

(n) Overgrowth Guilden Sutton Lane/Heath Bank. **Cllr Roberts.** There was nothing further to report at this stage.

Members who had raised particular issues listed above were requested to indicate to the Clerk if they should remain on the agenda.

(o) Trees, dingle path, The Clerk informed a constituent in Guilden Green had raised concerns with Cllr M Parker who was progressing the issue having spoken to the Clerk.

(p) Cheshire Wildlife Trust. There was nothing further to report at this stage.

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12 Cheshire Association of Local Councils.

(a) Chester Area Meeting. It was noted the final meeting in the current quadrennial had taken place on Wednesday 4 March 2015. The Clerk had previously informed he did not intend to seek nomination as Honorary Secretary having held the post since 1994. Future arrangements for the continuance of the Area Meeting were in the hands of the County Association. **Action: Noted.**

(b) Refresh of Parish Charter with Cheshire West and Chester Council. There was nothing further to report at this stage.

(c) Clerk's terms and conditions: The advice from NALC and the SLCC of agreed salary scales for 2014 – 2016 was with the Audit Group as minuted above.

13 Cheshire West and Chester Council.

(a) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(b) Community governance reviews.

(i) Guilden Sutton. The Clerk informed the new boundaries had taken effect on 1 April 2015.

(ii) Great Boughton. Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this had been researched by the Clerk who would contact Cllr Fisher. **Action: The Clerk.**

The Council noted that Great Boughton Parish Council had formally notified the borough council of the transfer of 1 no beacon (£1050) and 1 no barrier (£2874). The notice board, which it would appear had not been formally transferred, was informally valued at £250. There was no mention of the 2 no public seats, one at the beacon, one at the notice board, although the Clerk had been assured by a Member the latter was council property. The advice of the council's insurers had been sought as minuted above and the Clerk suggested that under replacement value, having taken advice from Northwich Town Council, the 2 no seats should be added to this council's schedule at £500 each and the notice board at a similar figure. The Clerk further suggested the Council should seek to dedicate the barrier to the highway authority as it was presumably to specification it was understood it had been required by the highway authority in the first instance. **Action: Noted.**

(c) Members budgets applications: Replacement children's playground, 2 no bracket lights, 1 no speed activated device, 1 no defibrillator. There was nothing further to report at this stage to that previously minuted.

(d) Community resilience. Cllr Paterson reported further.

(e) Local Council Elections. The Clerk reminded Members, with respect to budgeting, that the 2015 election would incur a partial cost recovery with full cost recovery likely in 2019 subject to a review.

(f) Precepts. The disparity in precepts across the borough raised by Cllr Fisher had been researched by the Clerk who would contact Cllr Fisher. **Action: The Clerk.**

(g) Local Council Excellence Awards. Members noted the outcome of the Council's nomination to these awards which had taken place at Eaton Park, Eccleston on 25 March, 2015 and had been attended by Cllrs Moulton and Ringstead and the Clerk. The Council was pleased the Clerk had received the Excellence Award for Clerks in the borough. The awards were intended to celebrate the role and value of Local Councils as the most local form of democracy and to showcase the work of all town and parish councils across Cheshire West and Chester. The Clerk informed it had been reassuring that Northwich Town Council, the Council's new grounds maintenance contractor, had been spoken of highly.

14 Cheshire Community Action.

(i) Community Pride Competition 2015. It was noted the closing date for main entries of 13 March 2015 had passed.

(ii) Cheshire "Meet the Developer" Event. One-day Event for Cheshire Communities to Engage with Developers, 12 March 2015, 10.00am to 3.30pm, Crewe Alexandra Football Ground. It had not been possible for the Council to be represented.

(iii) Future funding. There was nothing further to report at this stage further to the Clerk signing the e petition requesting DEFRA to continue funding for community councils.

15 CPRE. It was noted a request had been received from the CPRE for Members to ask their election candidates to make the countryside a priority.

16 Health.

(a) Public access defibrillator.

Further to Cllr Hughes informing that in addition to the equipment previously minuted it may be possible to obtain a defibrillator from the British Heart Foundation for £400, further inquiries had been made by the Clerk who had indicated the grant was restricted to equipment in an open housing. **Action: Noted.**

(b) Podiatry Service Redesign. (b) Podiatry Service Redesign. It was noted the extended deadline for comments on the service review consultation of 15 March 2015 had passed. The review was being carried out by the West Cheshire Clinical Commissioning Group and Cheshire and Wirral Partnership NHS Foundation Trust due to increasing demands on the service. Further information could be found at WC CCG or CWP websites.

(c) Healthwatch Listening Events.

Members noted the following.

Healthwatch Cheshire West would like to invite you to a 'Listening Event' to share your views and experiences of the Healthwatch Service to date and your ideas and suggestions on how we can become more effective moving forward.

As we approach the end of our second year of operation it is an opportune time for us to take stock, reflect on the journey so far and plan for the future. We are therefore, currently undertaking an independent reflective audit across the organisation and have commissioned Merseyside Disability Federation (MDF) to facilitate two Listening Events'.

The posters attached give details of these Listening Events for;

- *Employees/volunteers of local Voluntary Community and Faith Sector organisations (serving the Cheshire West and Chester area) – Tuesday 24th March 2015, 10am – 1pm*
- *Residents of Cheshire West and Chester – Thursday 26th March 2015, 10am – 1pm*

Both events will take place in the Carl Ford Suite at our offices at Sension House in Northwich (see posters attached for full address details).

We would be most grateful if you could forward details of these events to your customers, service users, relatives, friends and other contacts, circulating as widely as possible through your networks.

*Jonathan Taylor
Service Manager*

It had not been possible for the Council to respond.

17 Policing/Fire Service.

(a) Policing.

(i) Crime. There were no action items to report.

(ii) Homewatch. There were no action items to report.

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(iii) Cheshire Police and Crime Commissioner. The possibility of the proposed 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available. **Action: The Clerk.**

(b) Cheshire Fire Authority/Cheshire Fire and Rescue Service: Cheshire Fire Authority, Consultation on 'Planning For A Safer Cheshire 2015-2020', Cheshire Fire Authority's Draft Five Year Strategy. Members noted the deadline for comments on the consultation of Friday 27 March 2015 had passed.

18 Newsletter. The Clerk reported newsletter 161 had been distributed on Thursday 5 March 2015 followed by no 162 on 19 March 2015. A further newsletter would appear shortly providing details of election candidates and encouraging nominations for the Community Champion of the Year. **Action: Noted.**

It was further noted publicity had been given to the revised advice as to affordable housing allocations that those wishing to register for rental properties should contact Trust Home Choice by phoning 0300 123 2442 Option 1 or online www.trusthomechoice.co.uk and those with an interest in shared ownership should contact Adactus on 0300 111 1133, info@adactushousing.co.uk.

19 Memorial Garden.

Further to the Chairman referring to the success of the installation at the Tower of London (where 888,246 ceramic poppies had been 'planted' to commemorate the British and Commonwealth dead of the Great War) and to him suggesting poppies might be planted in the garden, it was understood an alternative proposal might emerge.

20 Bulb planting. Cllr Moulton revisited the value of communal planting by Members. Cllr Fisher suggested that possible sites might be reviewed.

21 Parish IT.

(a) Google Groups (Parish Plan and Bird in Hand). There were no action items to report.

(b) Ownership of site. Further to Members revisiting the ownership of the site and the excellent work being carried out by the webmaster and to it being agreed the primary purpose should be to provide information to the community and that comment should generally be avoided particularly on sensitive issues, further consideration would be given to the need, if necessary to revise the terms of the current disclaimer.

(c) Business section. There was nothing further to report at this stage.

22 Primary School. There was no report in the absence of Cllr Hughes.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events.

(a) Community cinema nights. Cllr Paterson informed a further showing had taken place on 7 March 2015. The next event would take place on 6 June 2015.

(b) Christmas tree project. Further to the Council agreeing its annual contribution of £50 towards a community tree should continue under a transfer to the costs associated with the permanent tree in place in the grounds of the Village Hall, the Clerk would be advised as to whom the cheque should be paid.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter would be pursued by the Clerk. **Action: The Clerk.**

26 Enhanced broadband. There was now nothing further to report.

27 Village Hall Management Committee. There was no report in the absence of Cllr Hughes.

28 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding, although it was noted at least one substation had been repainted.

29 Emerging proposal for a replacement Church Hall. Further to the Chairman informing he and the Vice Chairman had met the PCC at their request on November 6, 2014 at which the PCC had asked for background information to inform their deliberations, the Clerk informed he had been able to provide a copy of the Agreement. This set out that as the original gift for a children's playground had proved impractical, the land should be used for a road improvement by the highway authority (subsequently abandoned) and for a village car park with landscaping to the rear. **Action: Noted.**

30 Matters arising from the Annual Parish Meeting. There were no matters arising.

31 Members' information items.

Grass cutting. Cllr Paterson reported the borough council had now visited Arrowcroft Road after missing an initial cut.

Dingle path. Cllr Davis referred to a complaint as to the condition of parts of the verge adjoining the reconstructed dingle path.

Consultation on planning applications. Cllr Fisher referred to recent applications and suggested the same Members should not work together on a frequent basis. It was agreed this should be reviewed following the election. In the meantime the Council unanimously expressed its appreciation to those Members who had been able to assist and its confidence in the process which had been followed.

Transfer of responsibilities. Cllr Fisher referred to the increasing frequency with which the borough council was seeking to transfer responsibilities to outside organisations, including town and parish councils and the possible consequences for the Parish Council.

Publicity for meetings. Cllr Fisher referred to the desirability of further publicising meetings to encourage attendance by constituents.

32 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

33 Highways issue. Further to a Member revisiting a highways issue which the previous Network Steward had understood would be resolved but on which no action had been taken and to the Clerk advising the issue has been re referred to the highway authority, there was nothing further to report at this stage.

The meeting concluded at 2133.

Date of next meeting: Monday 11 May 2015 (to be confirmed).